

# Department of Illinois MARINE CORPS LEAGUE



2019

## DEPT. OF ILLINOIS MARINE OF THE YEAR CRITERIA CHECK-LIST

This completed check list **must be** a part of the nomination letter.

Note: Circle Yes or No as appropriate

Refer to section 45.20 in the Department Bylaws for full details

1. Is there a "Letter of Nomination/Certification" from the Detachment attesting that the candidate was approved by a majority vote, signed by both the Detachment Commandant and Adjutant? . . . Yes No

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2. Is there a photograph of the candidate? . . . . . Yes No

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3. Does the letter contain a Biography of the candidate? . . . . . Yes No

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4. Is there a Marine Corps League Record (Detachment, Department and/or National, as appropriate) of the candidate? . . . . . Yes No
  - a. Participates at Detachment Level? . . . . . Yes No
  - b. Participates at Department Level? . . . . . Yes No
  - c. Participates at Division Level? . . . . . Yes No
  - d. Participates at National Level? . . . . . Yes No
  - e. Are noticeable accomplishments included? . . . . . Yes No

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5. Is there a resume' of Marine Corps League awards and other awards received by the candidate? . . . . . Yes No

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6. Is there a resume' of community involvement, including letters from community leaders, for the candidate? . . . . . Yes No

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7. If photographs are submitted do they include: . . . . . Yes No
  - a. Are these photographs captioned? . . . . . Yes No
    - (1) Is date of activity included? . . . . . Yes No
    - (2) Is place of activity included? . . . . . Yes No
    - (3) Is purpose of activity included? . . . . . Yes No

Total Yes's \_\_\_\_\_

**NOTE: All nominations must be received by the Committee Chairman by the end of the fourth Staff Conference preceding the annual Department Convention. Nominations may be mailed via Certified Mail/ Return Receipt Requested or "hand carried" to the Convention.**