

DEPARTMENT OF ILLINOIS MARINE CORPS LEAGUE

2/28/2019

FROM: MIKE RUFFNER PDC

TO: DEPARTMENT JUDGE ADVOCATE

SUBJECT: BYLAW CHANGES 75TH CONVENTION DEPARTMENT OF ILLINOIS

BYLAW CHANGE 1

CURRENT BYLAW

20.41 CONVENTION REGISTRATION.

(a) Each accredited Delegate, Alternate to the Convention, each Officer of the Department Staff, and each Member of the Department Staff must be registered. All approved and certified Delegates, Alternates and Members will receive from the Convention Registration Committee, a convention program booklet and such activities strip tickets as they desire upon payment of the amount indicated on the convention activities strip ticket.

PROPOSED BYLAW

20.41 CONVENTION REGISTRATION.

(a) Each accredited Delegate, Alternate to the Convention, each Officer of the Department Staff, and each Member of the Department Staff must be registered. All approved and certified Delegates, Alternates and Members will receive from the Convention Registration Committee a convention program booklet.

EXPLANATION

Removal “and such activities strip tickets as they desire upon payment of the amount indicated on the convention activities strip ticket.” Since the Department has not used “Strip Tickets” in over 12 years.

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BYLAW CHANGE 2

CURRENT BYLAW

20.82 HOSTING DETACHMENT COMMITTEE.

(c) The Detachment successful in securing approval of the Department as the next host, shall be contacted by the Department registered agent who will secure the necessary incorporation under the provisions of “the general not for profit corporation act” of the State of Illinois.

(d) Immediately after receiving copy of above corporation status (from the Department registered agent), and after selection of its Chairman and Treasurer, the hosting Detachment shall secure a bond covering, at minimum, the Chairman and Treasurer for the amount of five thousand (\$5,000.00) dollars. This bond is to cover finances handling and the proper performance of duty from time of corporation filing extending through the Convention until acceptance of the final reports of this Committee by the Department Staff, (generally the second Staff Conference). Proof of having been bonded shall present to the Department Liaison Committee not later than thirty (30) days after receiving corporation status. The costs of the premium for such bond shall be considered as a convention expense and therefore shall be paid out of the gross proceeds of that convention receipts.

(e) The hosting Detachment Committee shall develop a contract with the hotel/motel, establishing the agreement to free Convention meeting halls, prices of rooms for the delegations, and general use of facilities, to be signed by both the hotel/motel management and the local Committee; a copy of which is to be sent to the Time and Place Committee as soon as possible after acceptance of the Detachment's bid.

(f) The hosting Detachment Committee shall establish strip tickets and prices for the various activities and coordinate same with the Department Liaison Committee.

PROPOSED BYLAW

20.82 HOSTING DETACHMENT COMMITTEE.

(c) The Detachment successful in securing approval of the Department as the next host, shall use the Detachment Incorporation under the provisions of “the general not for profit corporation act” of the State of Illinois.

(d) Immediately after receiving copy of above corporation status (from the Department registered agent), and after selection of its Chairman (Detachment Commandant) and Treasurer (Detachment Paymaster), the hosting Detachment since they are Bonded by National Marine Corps League.

(f) The hosting Detachment Committee shall establish prices for the various activities and coordinate same with the Department Liaison Committee.

EXPLANATION

When a Detachment is hosting the convention, they already have the legal structure with incorporation and bonding by requiring the Detachment Commandant and Detachment Paymaster to be Chairman & Treasurer.

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BYLAW CHANGE 3

CURRENT BYLAW

43.14 DEPARTMENT HISTORIAN. It shall be the duty of the Department Historian to compile and maintain current the history of the Department; to collect and maintain a historical file of all events and activities of the Department and its constituent units and all publicity items generated there from; to perform such other functions as may be assigned by the Department Commandant; and, upon the conclusion of his tour of duty, surrender all files and property of the Department to his duly appointed successor.

PROPOSED TO ELIMINATE FROM THE DEPARTMENT BYLAWS

EXPLANATION

43.14 DEPARTMENT HISTORIAN SINCE IT WAS REPLACED BY 43.23 WAR COMMITTEES CHAIRMEN IN 74TH DEPARTMENT CONVENTION.

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BYLAW CHANGE 4

CURRENT BYLAW

43.17 DIRECTOR OF CONVENTIONS. It shall be the duty of the **Director of Conventions:**

(a) To chair the Department Convention Liaison Committee.

PROPOSED BYLAW

43.17 DIRECTOR OF CONVENTIONS. It shall be the duty of the **Director of Conventions:**

(a) To chair the Department **Time and Place** Committee.

EXPLANATION

This will consolidate three areas of the bylaws, mainly merging Convention Committee with Time and Place to eliminate the duplication.

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BYLAW CHANGE 5

CURRENT BYLAW

45.13 PUBLICITY COMMITTEE. The Department Publicity Committee, Chaired by the Department Public Relations Director and consisting of all of the District Commandants, is charged with the duty:

PROPOSED BYLAW

45.13 PUBLICITY COMMITTEE. The Department Publicity Committee, Chaired by the Department Public Relations Director and consisting of **three (3)** District Commandants, is charged with the duty:

EXPLANATION

Reducing the bureaucracy of the Department and providing the District Commandants some relief of the Board Requirements.

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BYLAW CHANGE 6

CURRENT BYLAW

45.14 MEMBERSHIP COMMITTEE. The Department Membership Committee, chaired by the Department Jr. Vice Commandant and consisting of all the District Commandants, is charged with the duty:

PROPOSED BYLAW

45.14 MEMBERSHIP COMMITTEE. The Department Membership Committee, chaired by the Department Jr. Vice Commandant and consisting of **three (3)** District Commandants, is charged with the duty:

EXPLANATION

Reducing the bureaucracy of the Department and providing the District Commandants some relief of the Board Requirements.

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BYLAW CHANGE 7

CURRENT BYLAW

45.15 AWARDS, CITATIONS AND DECORATIONS COMMITTEE. The Department Awards, Citations and Decorations Committee, chaired by the Department Jr. Vice Commandant and consisting of all of the District Commandants plus one (1) Member of the Department Trustees (appointed by the Department Commandant) are charged with the duty:

PROPOSED BYLAW

45.15 AWARDS, CITATIONS AND DECORATIONS COMMITTEE. The Department Awards, Citations and Decorations Committee, chaired by the Department Jr. Vice Commandant and consisting of **three (3)** District Commandants plus one (1) Member of the Department Trustees (appointed by the Department Commandant) are charged with the duty:

EXPLANATION

Reducing the bureaucracy of the Department and providing the District Commandants some relief of the Board Requirements.

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BYLAW CHANGE 8

CURRENT BYLAW

45.19 TIME AND PLACE COMMITTEE. The Time and Place Committee, consisting of three (3) appointive members, is charged with the duty:

(a) To encourage and advise all Detachments which are potential bidders for the Department Convention in order that they fully understand the requirements for hosting a Convention, to include bid preparation and responsibilities and associated obligations for Convention preparations as herein contained.

(b) To receive, review, and evaluate all bids submitted for Department Convention; assuring bids conform to the complete requirements stated herein, (returning those not in conformance, with advice); determine and recommend to the Staff (and when possible to the Convention) the bid (s) which is (are) in the best interest of the Department.

(c) To work closely with the **Director of Conventions** and the Convention Committee, when requested, to enhance the orderly preparation for the Convention.

(d) To receive and evaluate all bids for staff conferences and present same to the Staff for its consideration.

PROPOSED BYLAW

45.19 TIME AND PLACE COMMITTEE. The Time and Place Committee chaired by the Director of Conventions, consisting of three (3) appointive members, is charged with the duty:

(a) To encourage and advise all Detachments which are potential bidders for the Department Convention in order that they fully understand the requirements for hosting a Convention, to include bid preparation and responsibilities and associated obligations for Convention preparations as herein contained.

(b) To receive, review, and evaluate all bids submitted for Department Convention; assuring bids conform to the complete requirements stated herein, (returning those not in conformance, with advice); determine and recommend to the Staff (and when possible to the Convention) the bid (s) which is (are) in the best interest of the Department.

(c) To receive and evaluate all bids for staff conferences and present same to the Staff for its consideration.

EXPLANATION

This will consolidate three areas of the bylaws, mainly merging Convention Committee with Time and Place to eliminate the duplication.

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BYLAW CHANGE 9

CURRENT BYLAW

45.31 CONVENTION LIAISON COMMITTEE. The Department Convention Liaison Committee, chaired by the and consisting of one (1) Member of the Time and Place Committee plus one (1) additional Member (both appointed by the Department Commandant) is charged with the duty:

- (a) To assist in and monitor the preparations for Convention as herein above provided.
- (b) To assure a line of communication is established between the Department and the Department MCLA and all subsidiary organizations, during the Convention, in order that all bodies can be kept informed of all activities associated with the Convention.
- (c) To assist in resolution of unpredictable problems associated with the conduct of the Convention.
- (d) To assist the Department Public Relations Director in monitoring all press releases or publicity resulting from the Convention proceedings, assuring that all releases are in the best interests of the Department and the MCL.

PROPOSED TO ELIMINATE FROM THE DEPARTMENT BYLAWS

EXPLANATION

This will consolidate three areas of the bylaws, mainly merging Convention Committee with Time and Place to eliminate the duplication.

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BYLAW CHANGE 10

CURRENT BYLAW

51.21 ILLINOIS MARINE OPERATIONS.

(c) The Editor is authorized to assess an annual fee of \$50.00 per Detachment, Auxiliary Unit and Devil Dog Pack/Pound and forward such payments to the Department Paymaster.

PROPOSED BYLAW

51.21 ILLINOIS MARINE OPERATIONS.

(c) The Editor is authorized to assess an annual fee Effective 1 July 2020 using the following formula (Newsletter hard copy average cost (rounded to highest dollar) x 4 issues x Detachment Membership receiving hard copy newsletter) of Pro-rated Cost per Detachment, Auxiliary Unit and Devil Dog Pack/Pound and forward such payments to the Department Paymaster. Detachment, Auxiliary Unit and Devil Dog Pack/Pound and forward an excel sheet with their membership address and e-mail list every calendar quarter (January, April, July and October)

EXPLANATION

Change using a Pro-rated will encourage Detachment, Auxiliary Unit and Devil Dog Pack/Pound to reduce their cost and help the Department reduce the cost of the Publication.

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BYLAW CHANGE 1

CURRENT BYLAW

30.41 STAFF CONFERENCE SCHEDULE.

- (a) The Staff shall meet in conference at two (2) additional conferences, held at four (4) to five (5) month intervals (Oct/Nov) and (Feb/Mar).

PROPOSED BYLAW

- (b) The Staff shall meet in conference at one (1) additional conference, held during the January/February time frame prior to National's Mid-Winter Conference on a Saturday Afternoon at location in the center of the State of Illinois.

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TABLED FROM 74TH CONVENTION

BYLAW CHANGE 13

53.11 BUDGET COMMITTEE. The Budget Committee shall consist of three (3) Members of the Department Trustees, the Chairman of the Committee and two others appointed by that Chairman), plus the Department Paymaster.

Change to Read

The Budget Committee shall consist of three (3) Members of the Department Trustees, the Chairman of the Committee and two others (Trustee PDC & Trustee Rank in File) appointed by that Chairman, plus the Department Paymaster.

Justification is to split the Budget & Audit conducted by the Trustees to specific area to concentrate that expenses are within the Approved Budget.

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TABLED FROM 74TH CONVENTION

BYLAW CHANGE 14

54.11 AUDIT COMMITTEE. The Audit Committee shall consist of three (3) Members of the Department Trustees, (the Chairman of the Committee, plus two (2) others appointed by that Chairman).

Change to Read

The Audit Committee shall consist of three (3) Members of the Department Trustees, the Chairman of the Committee and two others (Trustee PDC & Trustee Rank in File) appointed by that Chairman.

Justification is to split the Budget & Audit conducted by the Trustees to specific area to concentrate that expenses are properly audited.