



OFFICE OF DEPARTMENT

1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 1

20.21 CONVENTION DELEGATES. Each Detachment shall be entitled to one (1) Delegate and one (1) Alternate for each block of fifteen (~~15~~), or any fraction thereof, of its membership in good standing as of fifteen (15) days prior to the opening date of the Convention.

Should read

Each Detachment shall be entitled to one (1) Delegate and one (1) Alternate for each block of **ten (10)**, or any fraction thereof, of its membership in good standing as of fifteen (15) days prior to the opening date of the Convention.

Justification: Attendance over the past ten years has been in the decline, reducing the delegate to membership ratio should increase smaller detachment participation, and should be viewed as a way to develop future Department Leadership.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant



OFFICE OF DEPARTMENT

1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 2

20.61 CONVENTION VOTE.

(e) During a roll call vote, each Detachment Delegate is entitled to cast a vote for fifteen (~~15~~) members, providing the total vote does not exceed the Detachment strength of members in good standing, as of fifteen (15) days prior to the opening date of the Convention.

Should read

(e) During a roll call vote, each Detachment Delegate is entitled to cast a vote for **ten (10)** members, providing the total vote does not exceed the Detachment strength of members in good standing, as of fifteen (15) days prior to the opening date of the Convention.

Justification: 20.21 CONVENTION DELEGATES is approved then 20.61 CONVENTION VOTE. (e) would need to change to match.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters
MARINE CORPS LEAGUE



417-C

INCORPORATED BY ACT OF CONGRESS

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Bylaw Submission

BYLAW CHANGE 3

20.71 NOMINATIONS

(g) The announcement of such nominations to the entire convention is not necessary until after the ~~lection~~ of the balance of the Department Officers

Spelling error change lection to read **election**.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant



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Bylaw Submission

BYLAW CHANGE 4

20.82 HOSTING DETACHMENT COMMITTEE.

Addition

(j) The hosting Detachment shall, not later than the second Staff Conference, be prepared to receive and accept the Detachment's fifty (50%) percent share of the net proceeds of the Convention Program Book (after all bills have been paid and after all registration fees have been deducted), and shall be further prepared to remit the other thirty (30%) percent to the Department with twenty (20%) percent share to be pro-rated by the Detachments who provided commercial advertising (Detachment "Repeat" customers will give the credit is future distribution).

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



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Bylaw Submission

BYLAW CHANGE 5

22.21 CONVENTION FACILITY REQUIREMENTS:

(b) A suitable banquet room/ballroom of sufficient size to accommodate a banquet ~~and dancing~~ for the climax of the Convention.

Remove "and dancing"

Justification, who has remembered that last time convention included dancing?

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

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MARINE CORPS LEAGUE



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Bylaw Submission

BYLAW CHANGE 6

30.01 STAFF COMPOSITION. The Department Staff shall be composed of the following:

(c) All appointive Department Officers identified herein as: Adjutant, Service Officer, VAVS Chairman, Historian, Editor of Illinois Marine, Public Relations Director, Liaison Officer, Department Scholarship Chairman, Legislative Chairman, Quartermaster, State Fair Sales Coordinator, Eagle Scout Award Chairman, POW/MIA Chairman, Director of Conventions, Toys for Tots Coordinator, Young Marines Liaison, and Marine for Life Liaison Officer, and Chaplain.

Should read to Match 43.01 IDENTIFICATION OF APPOINTIVE OFFICERS.

The Appointive Officers of this Department shall be: Adjutant, Service Officer, VAVS chairman, Historian, Editor of Illinois Marine, Public Relations Director, Liaison Officer, Department Scholarship Chairman, Legislative Chairman, Quartermaster, State Fair Sales Coordinator, Eagle Scout Award Chairman, POW/MIA Chairman, Director of Conventions, Toys for Tots Coordinator, Young Marines Liaison, Marine for Life Liaison, War Committee's Chairmen, Homeless Veterans Chairman, and Chaplain.

Justification

1. Removal of the following **World War II Chairman, Korean War Chairman, Vietnam War Chairman, Middle East Wars Chairman Desert Storm, Iraq, and Afghanistan** which was replaced by **43.23 WAR COMMITTEES CHAIRMEN**.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters
MARINE CORPS LEAGUE



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Bylaw Submission

BYLAW CHANGE 7

30.41 STAFF CONFERENCE SCHEDULE.

~~(b) The Department Commandant shall call his Staff into Conference immediately prior to each Department Convention to close out all necessary reports and actions of the Staff, and to assist the Commandant in the outlining of the order of business for the proceedings of the following Convention.~~

~~(c) The Staff shall meet in conference at two (2) additional conferences, held at four (4) to five (5) month intervals (Oct/Nov) and (Feb/Mar). Bids for these Staff Conferences shall be solicited and received from the various Detachments. In case no viable bid is received or, if in the opinion of the Commandant, and agreed to by the members of the Department Staff, that it would be in the best interests of the Department for the Department Staff to conduct the conference. They may do so without a hosting Detachment. The acceptance of the location and dates of these conferences is subject to the approval of the Department Staff. Notices of these Staff conferences shall be forwarded by the Department Adjutant to all Department Officers and Committees and to all Detachments at least thirty (30) days prior to the conduct of such conferences.~~

Replace to Read

Delete original paragraph (b) and predesignate paragraph (c) with the following:

(b) The Staff shall meet in conference at one (1) additional conferences, held during the January/February time frame prior to National's Mid-Winter Conference on a Saturday Afternoon at location in the center of the State of Illinois. Notice of these Staff conference shall be forwarded by the Department Adjutant to all Department Officers and Committees and to all Detachments at least thirty (30) days prior to the conduct of such conferences.

Justification: Paragraph (b) (AKA 4th Staff) has been nothing but a rehearsal for the Convention, and is viewed as a waste of time to have all reports repeated at convention. Meeting space for the Budget & Audit would not change because they are always conducted prior to any meeting. If there is a Special Reason could you use current Technology by having the Department Staff conduct meeting by teleconferencing eliminating travel time and individual expense. This would reduce the financial burden to the Department, but for the committee's members as well. January/February Conference Moved to a Saturday Afternoon and at the center of the State (Such as Springfield/Bloomington/Joliet) would allow those who only want to attend for the day the choice whether they want to spend the night or two or go back home.

Semper Fidelis!

M Ruffner

Mike Ruffner
Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



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To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 8

43.01 IDENTIFICATION OF APPOINTIVE OFFICERS. The Appointive Officers of this Department shall be: Adjutant, Service Officer, VAVS chairman, Historian, Editor of Illinois Marine, Public Relations Director, Liaison Officer, Department Scholarship Chairman, Legislative Chairman, Quartermaster, State Fair Sales Coordinator, Eagle Scout Award Chairman, POW/MIA Chairman, Director of Conventions, Toys for Tots Coordinator, Young Marines Liaison, and Marine for Life Liaison Officer, ~~World War II Chairman, Korean War Chairman, Vietnam War Chairman, Middle East Wars Chairman (Desert Storm, Iraq, and Afghanistan) and Homeless Veterans Chairman, and Chaplain.~~

Should read

The Appointive Officers of this Department shall be: Adjutant, Service Officer, VAVS chairman, Historian, Editor of Illinois Marine, Public Relations Director, Liaison Officer, Department Scholarship Chairman, Legislative Chairman, Quartermaster, State Fair Sales Coordinator, Eagle Scout Award Chairman, POW/MIA Chairman, Director of Conventions, Toys for Tots Coordinator, Young Marines Liaison, Marine for Life Liaison, War Committee's Chairmen, Homeless Veterans Chairman, and Chaplain.

Justification

Removal of the following **World War II Chairman, Korean War Chairman, Vietnam War Chairman, Middle East Wars Chairman Desert Storm, Iraq, and Afghanistan** which was replaced by **43.23 WAR COMMITTEES CHAIRMEN.**

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



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OFFICE OF DEPARTMENT

1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 9

43.17 DEPARTMENT LIAISON OFFICER. It shall be the duty of the Department Liaison Officer:

(c) To maintain close contact with the Department MCLA to assist and promote coordination, cooperation and a ~~twoway~~ communication line between the MCL and the MCLA, and to acquaint himself and inform the Department, through the Commandant, ways and means by which the Department can render aid and assistance to the MCLA.

Grammar Correction replace twoway to read **two-way**

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



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2/8/2018

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Bylaw Submission

BYLAW CHANGE 10

50.01 FISCAL YEAR. The fiscal year of the Department, for the purpose of accounting, shall begin on the first day of ~~September~~ and end on the thirty-first day of August of each year.

Change to read

The fiscal year of the Department, for the purpose of accounting, shall begin on the first day of **July** and end on the thirty **June** of each year.

Justification: Books of the previous year should match after convention.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters
MARINE CORPS LEAGUE



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1/30/2018

From: Mike Ruffner PDC

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Bylaw Submission

BYLAW CHANGE 11

51.02 SIGNATURE AUTHORITY.

(a) All withdrawal of funds deposited in the name of the "Department of Illinois, Marine Corps League", shall require signature of the Department Paymaster and countersigned by the Department Commandant.

(b) Any withdrawal of invested reserve funds shall require the signatures of the Department Paymaster, Department Commandant plus the signature of another Member of the Department Staff.

Should change to Read:

51.02 SIGNATURE AUTHORITY.

(a) All withdrawal of funds deposited in the name of the "Department of Illinois, Marine Corps League", shall require signature of the Department Paymaster and countersigned by the Department Commandant **or an e-mail authorization by the Department Commandant identifying expenditure & corresponding check number or Electronic Fund Transfer.**

(b) Any withdrawal of invested reserve funds shall require the signatures of the Department Paymaster, Department Commandant plus the signature of another Member of the Department Staff **or an e-mail authorization by the Department Commandant identifying expenditure & corresponding check number or Electronic Fund Transfer.**

Justification: Many banks do not monitor check signatures, and technology has changed for electronic banking to issue checks or electronic fund transfer. We are approaching the day where we will be doing our membership online with electronic payments.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant



OFFICE OF DEPARTMENT

1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 12

53.01 BUDGET ESTABLISHMENT. The budget shall be submitted for approval of the Staff during the ~~Second Staff Conference and shall consider the period from the First Staff Conference to the 31st day of August of the following year. (The period between the Convention and the 31st day of August is provided as guidance for the new Staff).~~

Should be replaced with:

The budget shall be submitted for approval of the Staff during the **Convention**.

Justification: Trustees should have enough history to organize the Budget with information from the Paymaster, Committees & the Staff to have the proposal approved by the red hats at Convention.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



417-C

INCORPORATED BY ACT OF CONGRESS

OFFICE OF DEPARTMENT

1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 13

53.11 BUDGET COMMITTEE. The Budget Committee shall consist of three (3) Members of the Department Trustees, the Chairman of the Committee and two others appointed by that Chairman), plus the Department Paymaster.

Change to Read

The Budget Committee shall consist of three (3) Members of the Department Trustees, the Chairman of the Committee and two others (Trustee PDC & Trustee Rank in File) appointed by that Chairman, plus the Department Paymaster.

Justification is to split the Budget & Audit conducted by the Trustees to specific area to concentrate that expenses are within the Approved Budget.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



417-C

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1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 14

54.11 AUDIT COMMITTEE. The Audit Committee shall consist of three (3) Members of the Department Trustees, (the Chairman of the Committee, plus two (2) others appointed by that Chairman).

Change to Read

The Audit Committee shall consist of three (3) Members of the Department Trustees, the Chairman of the Committee and two others (Trustee PDC & Trustee Rank in File) appointed by that Chairman.

Justification is to split the Budget & Audit conducted by the Trustees to specific area to concentrate that expenses are properly audited.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



417-C

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1/30/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 15

62.21 DETACHMENT ELECTION.

(b) The Elective Officers of a Detachment shall generally be similar to those elected for the Department. The ~~AdjutantPaymaster~~ Office may be divided into two (2) separate offices if it is desired by the Detachment and is so identified within the Detachment Bylaws.

ERROR SHOULD CHANGE AdjutantPaymaster TO READ **Adjutant/Paymaster**

Semper Fidelis!

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Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters

MARINE CORPS LEAGUE



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From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 16

72.01 MEMBERSHIP DUES AND FEES.

(b) Department of Illinois, MCL, annual membership dues shall be eight (\$ 8.00) dollars per annum per Member. Dues collected from new members joining between 1 March – 31 July shall be four (\$4.00) ~~do;;ars.~~

SPELLING ERROR 72.01(B) ... four (\$4,00) do;;ars, should read ... four (\$4.00) **dollars.**

Semper Fidelis!

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Mike Ruffner

Past Department Commandant

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MARINE CORPS LEAGUE



417-C

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1/30/2018

From: Mike Ruffner PDC

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Bylaw Submission

BYLAW CHANGE 17

98.01 CONSTITUTION & BYLAWS DISTRIBUTION.

(b) Any member of the Marine Corps League, or any Detachment, may purchase additional copies of the Department Constitution and Bylaws for a nominal fee, from the Department Quartermaster.

Replacement Should read

(b) Any member of the Marine Corps League, or any Detachment, may download copies of the Department Constitution and Bylaws from the Illinois Marine Website.

With a Department Website, the purchase of Department Bylaws has become an obsolete process, making purchasing unnecessary.

Semper Fidelis!

M Ruffner

Mike Ruffner

Past Department Commandant

Department of Illinois Headquarters
MARINE CORPS LEAGUE



417-C

INCORPORATED BY ACT OF CONGRESS

OFFICE OF DEPARTMENT

2/8/2018

From: Mike Ruffner PDC

To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 18 IMPACTS 3 SECTIONS OF OUR CURRENT BYLAWS

~~43.17 DEPARTMENT LIAISON OFFICER.~~ It shall be the duty of the ~~Department Liaison Officer:~~

(a) To chair the Department Convention Liaison Committee.

45.19 TIME AND PLACE COMMITTEE. The Time and Place Committee, consisting of three (3) appointive members, is charged with the duty:

(c) To work closely with the ~~Department Liaison Officer~~ and the Convention Committee, when requested, to enhance the orderly preparation for the Convention.

45.31 CONVENTION LIAISON COMMITTEE. The Department Convention Liaison Committee, chaired by the ~~Department Liaison Officer~~ and consisting of one (1) Member of the Time and Place Committee plus one (1) additional Member (both appointed by the Department Commandant) is charged with the duty:

REPLACE TO READ:

43.17 DIRECTOR OF CONVENTIONS. It shall be the duty of the **Director of Conventions:**

(a) To chair the Department Convention Liaison Committee.

45.19 TIME AND PLACE COMMITTEE. The Time and Place Committee, consisting of three (3) appointive members, is charged with the duty:

(c) To work closely with the **Director of Conventions** and the Convention Committee, when requested, to enhance the orderly preparation for the Convention.

45.31 CONVENTION LIAISON COMMITTEE. The Department Convention Liaison Committee, chaired by the **Director of Conventions** and consisting of one (1) Member of the Time and Place Committee plus one (1) additional Member (both appointed by the Department Commandant) is charged with the duty:

Semper Fidelis!

M Ruffner

Mike Ruffner

Department of Illinois Headquarters
MARINE CORPS LEAGUE



417-C

INCORPORATED BY ACT OF CONGRESS

OFFICE OF DEPARTMENT

Past Department Commandant
2/8/2018

From: Mike Ruffner PDC
To: 2018 Convention Department of Illinois Marine Corps League

Bylaw Submission

BYLAW CHANGE 19

97.01 BYLAWS AMENDMENT. These Bylaws may be repealed, revised, or amended at any Department Convention by two-thirds (2/3) vote of the attending registered and certified Delegates voting at a Department Convention, provided the proposed repeal, revision or amendment has been submitted, in triplicate typewritten form, to the Department Judge Advocate for review by the Bylaw Committee by ~~the Department Third Staff Conference~~. Upon completion of the review the Department Judge Advocate will submit the proposals to the National Judge Advocate for approval. After approval, by the National Judge Advocate, the Department Judge Advocate will forward the proposals to the Department Adjutant for distribution of such proposals to the Detachments within this Department, via direct mail or by publication in the approved Department publication, at least thirty (30) days prior to the opening of the Department Convention at which the repeal, revision or amendment is to be considered. All revisions, amendments or repeals, which do not provide for an effective date, will become effective at the close of the Department Convention at which they are approved.

If the Staff Conferences are approved this section will need to replace **“the Department Third Staff Conference”** with **“March 1st”** to allow time for committee review and submission to the Department Newsletter for Distribution.

Semper Fidelis!

M Ruffner

Mike Ruffner
Past Department Commandant

Department of Illinois Headquarters
MARINE CORPS LEAGUE



417-C

INCORPORATED BY ACT OF CONGRESS

OFFICE OF DEPARTMENT

To: Department Judge Advocate Ron Burns

From: Commandant Dale Munson

Subject: Bylaw changes

53.11 Budget Committee. The Budget Committee shall consist of three (3) members of the Department Trustees, the Chairman of the Committee and two others appointed by the Chairman, and the Department Paymaster.

Change to read:

53.11 Budget Committee. The budget Committee shall be the Jr Past Department Commandant as Chairman, and four (4) trustees (two (2) PDC Trustees and (2) Rank and File Trustees), plus the Department Paymaster to answer any questions.

54.11 Audit Committee. The Audit Committee shall consist of three (3) members of the Department Trustees, the Chairman of the Committee, plus two (2) others appointed by that Chairman.

Change to read:

54.11 Audit Committee. The Audit Committee shall be the Jr Past Department Commandant as Chairman, and four (4) trustees (two (2) PDC Trustees and (2) Rank and File Trustees), plus the Department Paymaster to answer any questions.